

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD 21774
General Session
May 8, 2025 – 7:00 p.m.

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, May 8, 2025, with Mayor Winslow Burhans presiding. The councilmembers present were Dennis Kimble, Chris Weatherly, and Michael Wright. Councilmembers Matt Chance and Shane Rossman were absent. Pat Faux, Zoning Administrator/Town Planner (via Zoom), and Steve Pippin, President of NMCP, were also present.

The meeting was called to order at 7:01 p.m.

ADMINISTRATIVE BUSINESS

Motion: Councilman Weatherly made a Motion to approve the April 10, 2025, minutes
Second: Councilman Kimble
Public Comment: None
Vote: For –3 (Kimble, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 2 (Chance, Rossman)
The Motion passed.

NEW BUSINESS

Request for Town Event/Road Closures (Permit #2025) – South Alley Block Party

Madison Angus from New Market Physical Therapy presented her plan for the South Alley Block Party on Saturday, June 21, 2025. Her business would sponsor the event.

Motion: Councilman Kimble made a Motion to approve Permit #2025 as submitted and waive the Permit Fee
Second: Councilman Weatherly
Public Comment: Kay Brenner
Vote: For –3 (Kimble, Weatherly, Wright)
Against – 0

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Abstain – 0
Absent – 2 (Chance, Rossman)
The Motion passed.

Introduction of Ordinance 2025-01: *An Ordinance Making Appropriations and Adopting the Operating Budget for the Town of New Market for the Fiscal Year ending June 30, 2026, and Ordinance 2025-02: *An Ordinance Making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2026**

Mayor Burhans introduced Ordinance 2025-01 and Ordinance 2025-02, requesting that a Public Hearing be set on June 12, 2025.

Motion: Councilman Wright made a Motion to introduce **Ordinance 2025-01: *An Ordinance Making Appropriations and Adopting the Operating Budget for the Town of New Market for the Fiscal Year ending June 30, 2026, and Ordinance 2025-02: *An Ordinance Making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2026****

Second: Councilman Kimble

Public Comment: None

Vote: For –3 (Kimble, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 2 (Chance, Rossman)
The Motion passed.

Request for Frederick County Deputy Sheriff for Election Day – May 13, 2025

Mayor Burhans reported that Chowan Brightful, Chair, Board of Supervisors of Elections, requested via letter that an off-duty Frederick County Deputy Sheriff be on site during the May 13, 2025, election, requesting a total of 12 hours.

Motion: Councilman Weatherly made a Motion to fund \$720 towards a sheriff deputy for security for the Town Election on May 13, 2025, coming out of the unappropriated reserve

Second: Councilman Kimble

Public Comment: None

Vote: For –3 (Kimble, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 2 (Chance, Rossman)
The Motion passed.

Mayoral Initials: _____

LIAISON REPORTS

Mayor Burhans reported on the Town Council Forum on May 7, 2025. It went very well. Kelly Jarvis did a good job; the questions were well-posed, and the candidates performed well.

Councilman Kimble reported that the HVAC system is functioning well. The building is in good shape. The foundation has been fixed. He mentioned that we may have an issue with flooding in the area outside the employee door, as there is no place for the water to drain.

Councilmen Weatherly and Wright did not have any liaison actions to report.

ADJOURNMENT

Motion: Councilman Kimble made a Motion to Adjourn
Second: Councilman Weatherly
Public Comment: None
Vote: For –3 (Kimble, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 2 (Chance, Rossman)
The Motion passed.

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: _____